



Genuine + Professional + Integrity

PROFESSIONAL Speaker 's Profile

Caroline Josephine Dawson

“Business of Building Relationships”



Ms. Caroline Josephine Dawson
Editor & Training Consultant

Email : carolinedawson73@yahoo.com.sg
Mobile : (65) 93835310

Caroline Josephine Dawson holds a Master of Arts degree in Mass Communications from the Nanyang Technological University, Singapore. She has more than 8 years of invaluable experience in teaching business, environmental and technical communication and 10 years in the field of journalism and publishing.

Caroline's expertise in business writing and language proficiency has seen her train operational, supervisory and managerial staff from various government bodies. Her track record includes organisations such as Land Transport Authority, Supreme Court, Singtel, Singapore Power, HDB and CPF Board. This experience in working with public sector training has become one of her training strengths. Participants of her training workshops attest to her motivational, instructional and highly experiential training methodology.

At the same time, Caroline has also conceptualized, produced and delivered courses such as written and oral presentation skills, communication relationship management, business communication and customer service among others. She has also worked with the Workforce Development Agency of Singapore to develop training content for the Employability Skills System.

Caroline is also the Assistant Secretary to the Society of Singapore Writers and Advisor, SMGM Foundation, India where she lectures on effective business writing and communication skills. She is also recently awarded a Distinction Certificate in Teaching English as a Second Language (TESOL).

APTS Website : www.apts.sg